

**HAMLIN COMMUNITY LIBRARY**  
**Board of Trustees Meeting**  
**July 9, 2020**

**Present:** George Waters III, Jacky Gillette, Jamie DiLeo, Carol McManus, Deborah Wheeler, Joan Condel, Lynn Scramuzza, Director

**Absent:** Robin Marhevka, Duane Austin, Cheryl Hope

George Waters III called the meeting to order at 6:13

**Recognition of Visitors:** Tricia Walker, Founder and Lead Consultant, TLW Strategy Pittsburgh, PA

**Board Retreat:** the Hamlin Community Library was accepted to participate in the retreat program. Trina Walker explained that it would be a 2 ½ hour ZOOM meeting. Three hundred libraries were represented last year and Hamlin Community Library is proud to be accepted in this program. All the board members will train together. Date set for Monday, August 24, 2020 from 5:30 PM until 8:00 PM. The board members will receive a survey to complete a few weeks before the program in order to pinpoint what training is needed. If anyone is having problems with connecting to ZOOM they are welcome to come to the library. Social distancing will be enforced.

**Minutes:** Jacky Gillette made a motion to accept the June minutes as presented. Seconded by Carol McManus **Carried**

**Treasurer's Report:** Building fund \$99,376.57, Board Discretionary Fund \$1,112.97, Operating Fund \$54,988.42 (this is high because the County Funding for 2020 of \$37,711.54 was deposited into this account and will be transferred to the Board Building Fund), Jacky is still waiting for the Vanguard second quarter statement.

Joan Condel made a motion to accept the treasurer's report as presented. Deborah Wheeler seconded. **Motion carried.**

The question was asked concerning the need for the \$10.00 a month or \$120.00 a year each board member pays. George Waters explained that it was required for insurance purposes.

**Director's Report:** Lynn Scramuzza reported that she sent information to the state of the 12 credits she has completed. She is now a Public Librarian.

Book Sale will be held Saturday July 18th and Sunday July 19th. Two people will be allowed into the Community Room. Price - \$10.00 a bag and \$15.00 for two bags. Carol McManus volunteered to be present on Sunday and Deb Wheeler on Saturday. Jacky Gillette and Joan

Condel volunteered to set up on Wednesday July 15th and if necessary Thursday July 16th at 2:00 PM.

It is being advertised this week on Facebook and signs in the library. Carol McManus suggested that flyers be placed in Weis market.

Another sale will be held in August and September.

Lynn has been bringing in volunteers to read to the children.

**Physical Buildings and Grounds Report:** because of the virus George has not been to the building. Lynn stated that the garden that Jacky Gillette and her husband completed is being enjoyed by everyone.

**WLA Report:** WLA is looking into doing a lot of things online. There is money from WLA for the libraries to use.

**Friend's Report:** Robin Marhevka was not at the meeting. Because of the virus the Friend's members have not met. All fundraising has been suspended.

Carol McManus stated that Michelle Legate has volunteered to host a virtual meeting between the Friend's and the committee to see if problems can be solved. The meeting will be held on Tuesday July 14th 10:00 AM.

**Old Business:**

Community Room plan Tabled

Mission and Vision tabled

**New Business:** none

Jacky Gillette made a motion to adjourn; Seconded by Deborah Wheeler. **Carried**

**Adjourned 6:57 PM**

Respectfully submitted,

Joan Condel, Secretary